



Community Development
 7525 NW 88th Avenue
 Tamarac, FL 33321
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FOR STAFF USE ONLY:

CASE #: _____
Master File #: _____
HTE Project #: _____
Date Received: _____
Received by: _____
Fee(s) Collected: _____

FLEX AND REDEVELOPMENT UNITS/ACREAGE

Project Name: _____
Project Address (if applicable): _____
Project Location: _____
Parcel Size: _____ acres/sq. ft. **Folio No.** _____
Project Description: _____

(Identify existing and proposed land use classification and proposed density, if applicable.)

Applicant/Agent/Contact: _____
 Phone: _____ Fax: _____
 Address: _____

 E-Mail Address: _____
 Property Owner's Name: _____
 Phone: _____ Address: _____

**The City of Tamarac is committed to serving the needs of all its citizens and visitors, and our goal is to ensure access to information for a diverse audience. Please incorporate accessibility design standards to meet Universal Design concepts supported by the W3C Guidelines and ADA Accessibility Requirements into all application submittal documents.*

FLEX AND REDEVELOPMENT UNITS/ACREAGE CHECKLIST

Please note, in addition to the application requirements below, the applicant must work concurrently with Broward County to recertify the affected Local Land Use Map(s) if applicable.

The following checklist is designed to assist the applicant in preparing the required materials for review. The application will **not** be accepted if all required items are not present at the time of submittal. The following items are required as part of a complete application for Flexibility Units:

- A completed City of Tamarac Flex and Redevelopment Units/Acreage Application.
- Justification Letter. The letter must describe the proposed action to be taken and shall encompass all requirements from Section 10-5.4 (S) of the City's Land Development Code entitled Flex and Redevelopment Units/Acreage. Please see the attached sheet for Section 10-5.4 (S) requirements.
- Application Summary Sheet (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>).
- Designation of Agent for Quasi-Judicial Proceedings form (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>). The property owner must complete this form. The form names that person who will represent the said application.
- Proof of property ownership. (i.e. deed, property appraisers, or contract to purchase)
- Local Publication Agency Fee Affidavit (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>) – all legal advertisements will be processed by the City of Tamarac. Applicants will be billed at a later time for the cost of the legal advertisement in local print publication.
- Public Hearing Signs must be posted on the property (at each public right-of-way) within three (3) days of the submittal of the official development application.
- Public Hearing Sign Affidavit (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>) must be submitted to the Community Development Department seven (7) days prior to the scheduled public hearing date.
- Completion of the Public Notification process shall be in conformance with Table 10-5.2 "General Notice Requirements" in Section 10-5.3 (F).
- Public Notification Affidavit (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>). (Due seven (7) days prior to the scheduled public hearing date)
- One (1) copy of a plat/survey dated within the last twelve (12) months.
- Appropriate fees (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>).

****INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED****

FLEX AND REDEVELOPMENT UNITS/ACREAGE
LAND DEVELOPMENT CODE REQUIREMENTS

In the project's justification statement, please explain how and why the proposed development request(s) meets the criteria outlined in Section 10-5.4 (S) of the City's Code below:

- (a) Would be consistent with the Comprehensive Plan;
- (b) Would address a community need;
- (c) Would be compatible with the surrounding area;
- (d) Could be adequately served by City and Broward County facilities and services; and
- (e) Would provide sufficient dedication of land for municipal purposes, or payment in lieu of such dedication.